

# CHEYENNE RADUHA

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## EXPERIENCE

### **AllKinds Studio, July 2021-Present, Chicago, IL**

#### *Production Operations Director*

- Key member of company leadership team, establish high-level vision, lead design and fabrication departments, establish all high level project timelines, determine internal milestones to hit deliverables, fluidly adapt timelines for active solution based deliverables for clients, set all communication expectations and production metrics within the studio
- Redesigned full project production process, including client relations procedures, increasing team efficacy, resulting in a 14% company profit gain
- Accountable for setting all client-facing and internal milestones for project deliverables from design to fabrication—lead internal design reviews to deliver design goals and stay within budget, scope, and ensure building structure compatibility, partnering with fabrication manager for departmental buy-in, final approval of design, fabrication and installation plan
- Accountable for budgeting labor and materials with CEO/Sales Manager for all new project proposals, including high-level tracking of client project budgets ranging from \$4-\$500k
- Manage, inspire, and motivate 10 full-time employees (in addition to seasonal contractors), interview candidates, conduct performance reviews, obtain and approve invoices
- Lead all high-level, client-facing kick-off meetings, client liaison for budget and logistics, provide strategic planning, determine project teams, problem solve project deliverables and coordinate milestones
- Identify learning necessities for team, develop, deliver or source quarterly learning curriculum
- Develop and conduct all studio onboarding for full-time and contract employees
- Own full management of studio and facility, developing and implementing all maintenance logs and schedules, training on proper studio safety, equipment and tool acquisitions, guiding HVAC needs for current infrastructure and future proofing for studio growth

### **Sunday Standard, July - November 2021, Chicago, IL**

#### *Brand to Retail Experience Art Direction, Project Management, Fabrication*

- Art direction and project management of full brand retail build out, create design concepts, mood boards, design floor plan layout, design all physical fixtures, develop and manage project plans to achieve client goals
- Maintain budgets for entire project, vendor relations and quality management

### **AllKinds Studio, August 2019-November 2019, Chicago, IL**

#### *Consultant*

- Designed and conducted wood shop training for studio, including safety and best practices
- Consulted and reviewed wood design work for client projects, prepared project specifications, accurate shops, produced prototypes and estimates for large scale lumber based projects

### **Crate & Barrel, July 2018-June 2021, Chicago, IL**

#### *Marketing Photo Studio Wood Shop Manager*

- Designed wood shop layout for best flow and most efficient work methods, overseeing buildout
- Maintained budget, managed and budgeted all building consumables, developed tool inventory tracking system, determined capital purchases for studio, creative problem solving for studio facility

- Managed and maintained wood shop equipment including HVAC, identifying and performing equipment maintenance and project manage large scale improvement
- Project manage large scale builds, produce designs, manage and establish check-in points for team
- Designed and fabricated all furniture for fabrication facility, tool and lumber storage
- Supervised and enforced wood shop safety, coordinated and managed all studio safety procedures protocols and supply

### **mHUB Chicago, August 2017-August 2018, Chicago, IL**

#### *Prototyping Technician*

- Managed Wood Working Lab and Metal Fabrication Lab, maintained equipment and consumables
- Consulted members on best methods for product fabrication, advised on design and materials, creative problem solving to achieve desired results
- Conducted weekly woodworking and metal fabrication training and regular safety training for facility
- Managed EOS 3D Printing Machine, created new methods for intaking/printing models

### **SAIC Instructional Fabrication: Columbus Wood & Metal Shop, June-December 2016, Chicago, IL**

#### *Department Assistant*

- Monitored wood shop and metal shop during student hours
- Assisted students with fabrication and best shop practices
- Performed regular in-depth maintenance on shop tools and equipment

### **Independent Brand, 2012-Present , Chicago, IL**

#### *Owner/Designer/Marketer*

- Founded and maintained Live and Conquer + Pone rebrand, specializing in bespoke wearables with online presence including retail markets
- Designed and hand-fabricated jewelry and home goods, including one-on-one special request orders
- Featured in *Bohemian Life*, *Frankie* (AUS), Renegade Craft Fair Chicago Maker Spotlight
- Executed all operations, such as preparing - determining sales budgets, PO payment systems, marketing, operations software, maintaining sales records, fulfilling orders

## **EDUCATION**

**School of the Art Institute of Chicago, Chicago, IL, Spring 2017**

Bachelor of Fine Arts, Emphasis: Sculpture + Design

**Ox-Bow School of Art & Artists' Residency, Saugatuck, MI, Summer 2013**

## **SKILLS & CERTIFICATIONS**

- **Creative Problem Solving, Logistical Planning, Mentoring, Mediation**
  - **Project Management Software**, Asana, Toggle, Google Suite, Quickbooks Payroll
  - **Ceramics**, 4 years experience, emphasis in hand building, reclaim, natural clay, electric kiln maintenance and troubleshooting
  - **Woodworking**, 10 years experience specializing in cabinetry, construction framing
  - **Metal**, 11 years precious metal soldering, MIG & TIG welding, foundry, wax mold making

- **Technology**, SketchUp, Rhino, Material Magics, EOS 3D Printing, Adobe Photoshop